Steps for filling of Data Request Form (DRF):

- It is mandatory to have HDUG membership registration for obtaining data from State Data Storage Centre (SDSC), Nashik. If you are already having HDUG membership then you can fill and submit Data Request Form (DRF) with necessary information (like; Station name, Parameter, duration, etc available on our website 'www.mahahp.gov.in' at Download → Form Section) to email 'sdscnashik@gmail.com'
- 2. For doing online HDUG membership registration, fill the form available on our website "www.mahahp.gov.in', by going through HDUG tab and then clicking on 'Membership Registration'. (Link <u>https://www.mahahp.gov.in/Mem_Req_Docs.aspx</u>) Registration fees of Rs. 500/- for five years and RS. 2500/- for life time will be charged. This registration fees can be paid through online procedure or it can be paid offline in sub-divisional offices of Hydrology Project as displayed on our website 'www.mahahp.gov.in'. Scan copy of fees receipt should be sent on email 'sdscnashik@gmail.com' if fees are paid offline.
- 3. Afterwards, for data obtaining, Data Request Form is available in PDF and word format on this link https://www.mahahp.gov.in/Downloads.aspx. Fill all necessary information in that form, and after signature, scan it and send it on email 'sdscnashik@gmail.com'. You may refer list of stations given in same link. Lists of Hydrometeorological stations, WQ Stations and their parameters is given over there.
- 4. Data will be provided as per availability at our data server, SDSC Nashik
- 5. Time required for Data dissemination will entirely depends upon waiting of DRF requests received to SDSC. Moreover priorities will be given to requests from certain Governmental Agencies
- 6. After processing on DRF, data will be provided on registered email.